

ELIGIBILITY INDICATORS FORM GUIDELINES

SCOPE AND AIMS

- The Eligibility Checking is the first step of the application procedure. Only applicants determined to be eligible are allowed to carry on the application procedure until its completion following either the EM Student Scholarship or the Self-Funded application pathways.

REQUISITES TO APPLY FOR ELIGIBILITY

- Eligible BSc supported by a valid transcript. At this step the transcript may be incomplete for applicants still enrolled in the last BSc year but it must include at least 4 semesters. In this case, the incomplete transcript must be accompanied by a valid proof of enrolment in the last BSc year.
- Curriculum Vitae in [Europass format](#).

We recommend uploading the supporting documents merged into a single pdf file using the "Supporting documents / additional information STEP 1" entry of the on-line application system. This is not compulsory but, in any case, the documents might be requested by the MER Secretariat for validation of the information included in the CV.

- Valid Passport or National Identity Card.
- Valid Proof of Proficiency (PoP) in English. This can be a recognised English Language Test ([as detailed on the web site](#)) or an official document stating that English is the Medium of Instruction (MoI) for the BSc studies.

ELIGIBILITY CRITERIA

- Eligibility Score ≥ 7.5 ; with a maximum number of 10 eligible applicants (top 10) per nationality– eligible to apply for EM Scholarships (application ongoing until deadline in mid-March).
- Eligibility Score ≥ 7 ; without limitation of number of applicants per nationality – eligible to apply as Self-Funded Students but not for EM scholarships (SFS application deadline in mid-May).
- Eligibility Score < 7 ; non-eligible for the ongoing call (application blocked).

DISCLAIMER: These threshold scores (7.5 and 7) are guiding values. In order to optimize the selection process, they might be subjected to revision by the MER JPB on an annual basis, depending on the number and profile of the applicants of each call. If this were the case, the MER JPB would always follow a fair and transparent procedure.

ELIGIBILITY FORM COMPLETION GUIDELINES

WARNINGS:

- Read the notices, headings and entries carefully, be aware of the metrics (semesters, weeks, hours, items...).
- The information is only valid if duly supported by the Transcript of Records and the Europass CV. By submitting the Eligibility Form, the applicant declares that the data provided in this form have been verified and are correct. If the MER Secretariat finds non-justified substantial mismatches between the data provided in the form and the supporting documents, the applicant will be declared non-eligible as MER student for this call.

Transcript: Use numbers to fill the BSc Average Mark Indicator table and the Official Score System entry (compulsory). Include the Pass and Highest official marks in your University Score System (e.g., in French universities (Marks: 0-20) the "Pass Mark" is 10 and the "Highest Mark" is 20); this is mandatory.

Curriculum vitae Indicators: Click your selection (one per row, with "None" as missing value).

- 1) **Mobility:** Categories are "1 semester (4-6 months)", "2 semesters or more (7 months or more) and "None" (any other case). Modalities are "International" and "National" variants of "Public calls for Student Exchange" (e.g. Erasmus Mobility) or "Other student mobility" schemes (e.g., Inter-institutional MoUs).
- 2) **Professional Experience:** One or more jobs (contracts) for a period of more than 2 months altogether (it can be cumulative) in one of the following categories: "Academic but not in the Marine or Environmental sectors" (e.g. teaching in schools...), "Marine or Environmental sectors" (if at least a part of the contracts are specific of these sectors), and "None" (no contract or contracts by less than 2 months altogether).
- 3) **Other Merits - 1:** Categories are "1 Official Diploma or Certificate", "2 or more Official Diplomas or Certificates" and "None".
NOTE: The "Other Merits" Official Diplomas do not include the BSc degree used for the BSc Average Mark Indicator (above) and the Language Certificate used as PoP in English, because these are mandatory requisites for eligibility, not "Other Merits". The Official Diplomas herein included are only the certificates awarded by Universities or other Academic Institutions in recognition of advanced or specialised education achievements (e.g., pedagogy, computing, bioinformatics, scientific diving, proficiency in a third language -not English, not the national/mother language-, MSc, additional BSc...).
Other Merits - 2: Categories are "Awarded by National entities", "Awarded by International entities" and "None". Modalities are "Academic Awards", "Scholarships, Grants and Fellowships" and "Other Awards and Recognitions".
- 4) **Courses:** Categories are "Altogether (cumulative) for at least 10 hours and no more than 20 hours", "Altogether (cumulative) for 21 hours or more" and "None" (less than 10 hours). Modalities are "Attendance to International Courses in situ", "Attendance to National Courses in situ" and "Attendance to On-line Courses".
- 5) **Training and Other Activities:** The categories of the first group of indicators are "Altogether (cumulative) for at least 1 week and no more than 3 weeks",

"Altogether (cumulative) for 4 weeks or more" and "None". Modalities are "International" and "National" variants of "Field Campaigns or Cruises or Internships" and "Volunteering (NGOs...) or Professional Placements". The categories of the second group of indicators are "Participation in at least 1 event and no more than 3", "Participation in 4 events or more" and "None". Modalities are "International" and "National" variants of "Management or Outreach Activities" (e.g., congress organisation, awareness campaigns, outreach...).

6) **Research Activities:** Categories are "At least 1 and no more than 2 contributions", "3 or more contributions" and "None". Modalities are "Scientific Papers in Q1 or Q2 ranking", "Other Scientific Papers", "Contributions to International Science Congresses" (oral or poster) and "Contributions to National Science Congresses" (oral or poster).

7) **Teaching Activities:** The categories of the first and third groups of indicators are "Altogether (cumulative) for at least 1 unit and no more than 2 units", "Altogether (cumulative) for 3 units or more" and "None" (unit = month or week). The categories of the second and fourth groups of indicators are "At least 1 course and no more than 2", "3 courses or more" and "None".

The modalities of the first group of indicators are "Teaching Experience in University (official) Degrees" (e.g., as lecturer) and "Other Academic Teaching Experience" (Summer Courses...). The second group of indicators refers to "Teaching Experience out of the Academic framework" (e.g., teaching in courses offered by NGOs, companies...). The modalities of the third group of indicators are "Collaboration in Teaching in University Degrees" (e.g., technical assistance) and "Collaboration in Teaching in University Specialisation courses" (Summer Courses...). The fourth group of indicators refers to "Collaboration in Teaching Activities out of the Academic framework".

Additional Information: The information provided in the following boxes of the Eligibility Form is used for applicant registration purposes and it is not used for indicators of eligibility not to make any decision about eligibility. However, their careful completion is highly recommended because this information is of great help for the management procedures carried out by the MER Secretariat:

- Have you studied previously at one of the partners universities?
- Have you previously applied for postgraduate study at the partner Universities?
- Are you applying for other programmes at the partner Universities?
- English language proficiency
- Nationality/Residency information
- Funding
- Do you have any of the following disabilities/medical conditions?
- Criminal convictions
- How did you find out about the MER?
- Additional information